



Auction Donor Form

DONOR: Please complete ALL information, then sign & date form.
 We appreciate your response by February 20. Thank You!

Donor information (this is how you will be recognized in the catalog) Company _____ Last _____ First _____	Donor phone (____) _____ Donor fax (____) _____ Donor Email _____ Donor Website _____
Donor address (street, city, state, zip) _____ _____	Please Check: <input type="checkbox"/> Student/Family <input type="checkbox"/> Alumni <input type="checkbox"/> Staff <input type="checkbox"/> Trustee Other: _____

Item:

Detailed description for catalog (include quantity, size, restrictions, and any other information to describe your donation, e.g., Manufacturer style #, location, size of units, # of beds and/or rooms, amenities, restrictions)

Date of Availability:

Type of donation: Cash Merchandise Service Use of property Event

Delivery: Attached To be mailed To be picked up by OYO To be delivered by donor on _____

Expiration: NONE 3/06/11 (1 year after auction) CUSTOM (please specify) ____/____/____

IMPORTANT INFORMATION	Item value (donor's estimate or fair market value):
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Donor signature (required) _____	Date: _____
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Donor name (please print) _____	<input type="checkbox"/> Send me an auction invitation
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<p align="center">Please make a copy for your records and return to: Mail: Oakland Youth Orchestra, 1428 Alice St., #202M, Oakland, CA 94612 Fax: (510) 832-2571 / Email: manager@oyo.org</p>	<p align="center">Questions, contact Zahra Mahloudji, (510) 832-7710 or manager@oyo.org Federal tax ID#94-3029514. Check with your tax advisor for tax deduction info.</p>
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